

# HARYANA MASS RAPID TRANSPORT CORPORATION LIMITED



**Notice Inviting Tender for Licensing of Exclusive Bare  
Space/s to operate a Banking Retail Outlet/s by placement  
of 13 ATMs at Rapid Metro Stations/Depots**

**(Notice Inviting Tender)  
Tender No. HMRTC/PB/2022/04-R1**

**HARYANA MASS RAPID TRANSPORT CORPORATION LIMITED (HMRTC)**  
C-3, HSVP Complex, Sector 6, Panchkula - 134109  
Phone: - 0172-2563003 India

## CHAPTER 1 NOTICE INVITING BID

1.1 HMRTC invites E-Bids from the bidders who fulfill following criteria:

- (i) Applicant may be Scheduled commercial Banks i.e. Public Sector Banks/ Private Sector Banks/Small Financial Banks/ Payment Banks/ Foreign Banks operating in India, duly licensed by RBI & included in the RBI list of scheduled banks.

or

Applicant may be any entity i.e. sole proprietorship firm, a partnership firm or a company having registered office in India & incorporated under companies act 1956/2013 or a combination of above in the form of Joint Venture (JV) or Consortium

- (iii) Non-Banking Entities:

Non-Banking entities incorporated in India under the Companies Act 1956/2013, and duly licensed/ authorized by Reserve Bank of India to set up, own and operate ATMs in India. Such non-banking entities are known as — White Label ATM operators (WLAOs) and such ATMs are called —White Label ATMs (WLAs). They provide the banking services to the customers of banks in India, based on the cards (debit/credit/prepaid) issued by banks & accordingly should have established technical connectivity with the existing authorized shared ATM network operators as per RBI guidelines. Non-banking entities permitted to set up WLAs in India, who have obtained authorization from RBI under the Payment and Settlement Systems (PSS) Act 2007.

- (a) The Bidders shall not have a conflict of interest that affects the Bidding Process. Any Bidder found to have conflict of interest shall be disqualified. A Bidder shall be deemed to have a conflict of interest affecting Bidding Process if a constituent of one Bidder is also a constituent of another Bidder.
- (b) The Bidders shall enclose with its application an undertaking stating/providing the necessary supporting documents, including duly certified audited accounts and financial statements have been provided.
- (c) Bidder shall undertake that they have not been banned from Business, as on date of Tender submission as per following :

- i) HMRTC/any other entity of Haryana Govt./Haryana Govt./any other Metro Organizations (100% owned by govt.)/Ministry of Housing & Urban Affairs/Order of Ministry of Commerce, applicable for all Ministries must not have banned/ debarred business with the tenderer/bidder as on the date of tender submission. The tenderer should submit undertaking to this effect in Annexure 6A of Tender Document.
- ii) Also no contract of the tenderer executed, should have been rescinded/terminated by HMRTC/any other entity of Haryana Govt./Haryana Govt. after award during last 03 years (from the last day of the previous month of a tender submission) due to non-performance. The tenderer should submit undertaking to this effect in Annexure 6A of Tender Document.
- iii) In case at a subsequent date the successful bidder/licensee is found to have been banned for business as given above, HMRTC shall be at liberty to and have full rights to cancel the allotment of built-up/bare spaces and forfeit the Interest Free Security Deposit after adjusting any dues payable by the successful bidder/licensee

1.2 HMRTC shall receive RFP Bids pursuant to this RFP document, in accordance with the terms set forth herein as modified, altered, amended and clarified from time to time by HMRTC. RFP Bidders shall submit bids in accordance with such terms on or before the date specified in this document. The RFP Bidders are advised to visit the HMRTC premises at the premises/ site and familiarize themselves with the proposed arrangements and all activities necessary in this regard.

1.3 Salient features of Bidding Process:

- (a) HMRTC has adopted single stage two packets Bidding Process to select suitable highest Bidder(s) to grant license of Bare Space/s to operate a Banking Retail Outlet/s by placement of 13 ATMs at Rapid Metro Stations/Depots as per Annexure-1 of RFP.
- (b) Tender Document (non-transferable) can be downloaded from the web site <https://etenders.hry.nic.in>. and the tender cost is Rs.25,000/- (Rupees Twenty Five Thousand only) (including 18% GST). The tender document cost shall be submitted online only and Bid Security shall be submitted online on E-tendering portal or in the form of RTGS/NEFT to HMRTC. No other mode of payment will be accepted.

If a bidder wants to participate in one site/more than one site/all sites, bidder is required to make one payment towards tender document cost of Rs.25,000/- (Rupees Twenty Five Thousand only). The Tender Document cost shall be submitted online only. No other mode of payment will be accepted.

The bidder/s may participate & bid for any one or more or all of the schedules. The bidder shall submit the separate bid security for each of the schedules for which bid has been submitted along with the Bid Application. The bid security can be paid individually or combined in case Bidder quotes for more than one schedules.

If a bidder is interested to bid & participate in one or more schedules, its eligibility shall be assessed based on the eligibility criteria for the concerned respective schedules in which the bidder is interested. For bidders bidding for more than one Schedule, the eligibility for turnover will be assessed considering the cumulative requirement turnover of such schedules. The turnover can be paid individually or combined in case Bidder quotes for more than one schedules.

- (c) **The Bidders shall submit along with the RFP Application, amount of bid security as detailed and mentioned in Annexure-I of this Bid Document.** The payment shall be made online on E-tendering portal or in the form of RTGS/NEFT. The Bid Security shall be accepted online on E-tendering portal or in the form of RTGS/NEFT in favour of “HMRTC” and payable to /for credit of A/C of HMRTC Limited with State Bank of India SCO-14, Ground Floor, Sector 10, Panchkula, (Haryana) – 134109. Account No. 00000040519666666 IFSC Code : SBIN0001509. The Bid shall be summarily rejected if it is not accompanied **with appropriate bid security**. The bid security of the selected Bidder shall be adjusted against the Interest Free Security Deposit. The bid security of unsuccessful bidders shall be refunded after award of contract, without considering any interest, thereof. If the bidder withdraws his bid at any stage, his Bid Security amount shall be forfeited by HMRTC.
- (d) (i) Bidders are expected to carry out extensive survey of HMRTC premises and analysis at their own cost, before submitting their respective Bids for award of the License Agreement. HMRTC shall provide necessary permission and assistance to the prospective Bidders in this regard.
- (ii) **Bidders to note that the payment of tender security shall be made from the account of bidder only.**
- (e) The payment of the tender cost is acceptable from any account. However, tenderer shall submit such transaction details along with their tender submission on E-tendering portal.

- (f) If tender security has been made to the account other than the account mentioned above, same shall not be accepted and all such bids shall be considered ineligible and summarily rejected.
- (g) Submission of the tender cost & EMD should match with the details of the uploaded documents.
- (h) Schedule of Bidding Process :

Start of sale of Tender Document to Bidders	From 13.05.2022 to 14.06.2022 (up to 17:30 hrs.) on E-tendering website <a href="https://etenders.hry.nic.in">https://etenders.hry.nic.in</a> . For further information on this regard, bidders are advised to contact on 0172-2563003. For technical queries related to E-tendering Portal, Help Desk No: 0120-4200462, 0120-4001002, 0120-4001005.																																																										
Cost of Tender Document (Non-refundable)	Non-Refundable Tender Document Cost of Rs.25,000/- (inclusive of 18% GST) shall only be accepted online only on E-tendering portal on or before 17:30 hours on 14.06.2022 and receipt and details of Tender Document Cost paid have to be uploaded on the web-site up to 17:30 hours on 14.06.2022																																																										
Bid Security/EMD	<table border="1"> <thead> <tr> <th>S.N.</th> <th>Schedule</th> <th>Name of Metro Station</th> <th>Bid Security/ Earnest Money (in Rs.)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>I</td> <td>Sikanderpur</td> <td>79,200</td> </tr> <tr> <td>2</td> <td>II</td> <td>Phase 2</td> <td>79,200</td> </tr> <tr> <td>3</td> <td>III</td> <td>Belvedere Tower</td> <td>79,200</td> </tr> <tr> <td>4</td> <td>IV</td> <td>Cyber City</td> <td>79,200</td> </tr> <tr> <td>5</td> <td>V</td> <td>Moulsari Avenue</td> <td>79,200</td> </tr> <tr> <td>6</td> <td>VI</td> <td>Phase 3</td> <td>79,200</td> </tr> <tr> <td>7</td> <td>VII</td> <td>Phase 1</td> <td>79,200</td> </tr> <tr> <td>8</td> <td>VIII</td> <td>Sector 42-43</td> <td>79,200</td> </tr> <tr> <td>9</td> <td>IX</td> <td>Sector 53-54</td> <td>79,200</td> </tr> <tr> <td>10</td> <td>X</td> <td>Sector 54 Chowk</td> <td>79,200</td> </tr> <tr> <td>11</td> <td>XI</td> <td>Sector 55-56</td> <td>79,200</td> </tr> <tr> <td>12</td> <td>XII</td> <td>Depot 1</td> <td>79,200</td> </tr> <tr> <td>13</td> <td>XIII</td> <td>Depot 2</td> <td>79,200</td> </tr> </tbody> </table> <p>The Bid Security to be accepted online on E-tendering portal or in the form of RTGS/NEFT as per above details in clause 2.8.</p>			S.N.	Schedule	Name of Metro Station	Bid Security/ Earnest Money (in Rs.)	1	I	Sikanderpur	79,200	2	II	Phase 2	79,200	3	III	Belvedere Tower	79,200	4	IV	Cyber City	79,200	5	V	Moulsari Avenue	79,200	6	VI	Phase 3	79,200	7	VII	Phase 1	79,200	8	VIII	Sector 42-43	79,200	9	IX	Sector 53-54	79,200	10	X	Sector 54 Chowk	79,200	11	XI	Sector 55-56	79,200	12	XII	Depot 1	79,200	13	XIII	Depot 2	79,200
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NOTICE INVITING TENDER FOR LICENSING OF BARE SPACE/S TO OPERATE A BANKING RETAIL OUTLET/S BY PLACEMENT OF 13 ATMs AT RAPID METRO STATIONS/ DEPOTS

Site Visit	18.05.2022 at 10:00 hrs.at Rapid Metro Operation Control Center, Mousari Avenue Road, DLF Phase III, Near Pillar No. 147, Gurugram (Haryana). (Contact : 0172-2563003, 93100458750)
Pre-Bid Conference	24.05.2022 at 15:00 hrs. The pre-bid meeting shall be conducted through video conferencing by software apps such as WebEx/Microsoft Teams/Google Meet. All Prospective bidders shall provide the details of the person(s) (Mobile No. and E-mail id) (maximum up to two) who will be participating in such virtual meeting at least one day before the meeting (latest by 11:00 hrs. on 23.05.2022) to the registered official email of HMRTC i.e. hmrtcdgm@gmail.com so that links having details such as software, meeting ID, password, etc. can be mailed to these persons at least 12 hours before the scheduled pre-bid meeting.
Last date of receiving queries	17:30 hrs. on 31.05.2022  (The queries must be sent only to Registered Email provided in the Tender Document)
HMRTC's response to queries by	07.06.2022
Date & Time of Submission of Bids	Latest by 17:30 hrs. of 14.06.2022
Date & Time of Opening of Bids	15:30 hrs. on 15.06.2022
Validity of Bids	180 days from bid submission date

(e) Schedule of Various Stages: The Selected Bidder shall follow the following time lines:

Stage of Activity	Time Period
Payment of Interest Free Security Deposit to HMRTC by Successful Bidder and 1st half yearly advance license fee and 1st half yearly advance maintenance charges and applicable service tax to HMRTC by licensee.	Within 30 days of date of issue of Letter of Acceptance.
Licensing Space to be handed over to the Selected Bidder.	Within 7 days of making the payments as per Letter of Acceptance.
Signing of License Agreement	Within 30 days of receipt of payments as per Letter of Acceptance.

Commencement of License Agreement	This License Agreement shall commence from 45th day of handing over of first ATM site (45 days fit out period for installation of ATM) or after 15 days from the date of completion of electrical work by HMRTC and subsequent handing over of energy meter or notice/ letter for taking hand over, whichever is later and shall continue for a period of 6 (six) years including a lock-in-period of 3 years unless otherwise terminated as provided in Termination clause herein below.
Registration of the Agreement	The registration of License agreements shall be done within 30 days of signing of agreement by the licensee (registration fees, stamp duty etc. to be fully borne by the licensee) and the duly registered documents to be submitted to HMRTC for records. In the case the registration of the license agreement/amendment is not done within the 30 days of signing of license agreement/amendment, it shall be treated as —Material Breach of Contract. In case, the licensee fails to remedy the breach/default in this regard, HMRTC may terminate the license agreement after the expiry of cure period of 30 days duly forfeiting the security deposit and any other amount paid by licensee.

- 1.4 During the course of Pre-Bid conference, the participants may seek clarifications and put suggestions for consideration. HMRTC shall endeavor to provide clarifications and such further information as it may consider appropriate and valuable suggestions shall be deliberated upon by HMRTC. HMRTC’s point of view/response to queries will be uploaded on its website <https://hmrtc.org.in>. Please note maximum of three representatives of each Bidder shall be allowed to participate on production of authority letter/ID Card.
- 1.5 Tender Document (non-transferable) can be downloaded from the web site <https://etenders.hry.nic.in>. Cost of Tender Document (Non-refundable) is Rupees Twenty Five Thousand only (Rs.25,000/-) (including 18% GST). The tender document cost shall be submitted online only and Bid Security shall be submitted online on E-tendering portal or in the form of RTGS/NEFT to HMRTC. No other mode of payment will be accepted.
- 1.6 Tender Document Cost shall be submitted online only on E-tendering portal and Bid Security shall be submitted online on E-tendering portal or in the form of RTGS/NEFT. The bank details of HMRTC are:

Name of Bank	Bank's Address	Account Name and Account No.	Account Type	IFSC Code
State Bank of India (SBI)	SCO-14, Ground Floor, Sector 10, Panchkula (Haryana) – 134109.	HARYANA MASS RAPID TRANSPORT CORPORATION Account No. 00000040519666666	REGULAR SB CHQ-ENTITIES	SBIN0001509

No other mode of payment will be accepted.

To participate in tender, bidders are advised to initiate payments at least 2 days before the tender closing date to avoid any delay in payment confirmation on the portal. In case of any queries or issues, please contact the E-tendering portal Help Desk No: 0120-4200462, 0120-4001002, 0120-4001005.

The bidders will be required to upload scanned copies of transaction of payment of tender document cost/tender fee including e-receipt (clearly indicating UTR No. and tender reference i.e. **HMRTC/PB/2022/04-R1** must be entered in remarks at the time of online transaction of payment, failing which payment may not be considered) to be uploaded in the online bid submission. To avoid any discrepancies in reconciliation of GST, the tender cost and processing fee must be submitted online only and Bid Security shall be submitted online on E-tendering portal or in the form of RTGS/NEFT. The tender no. and name of the tender should be mentioned in details while submitting payments.

The details of actual submission of the tender cost must match with the details of the uploaded documents at the time of bid submission as stated above, failing which the payment may not be considered to be uploaded in online bid submission.

- 1.7 Bid document can also be downloaded from HMRTC's website <https://hmrtc.org.in> and may be submitted along with document cost at the time of submission of bids.
- 1.8 Bid submissions will be made online after uploading the mandatory scanned documents towards cost of tender documents, Bid Security such as RTGS/NEFT details & other documents as stated in the tender document for the respective schedule for which bid is submitted as stated in the Tender document. Otherwise uploaded bid shall be rejected.
- 1.9 The bidders are advised to keep in touch with E-tendering portal <https://etenders.hry.nic.in> and <https://hmrtc.org.in> for updates.
- 1.10 The licensee has to comply with rules and regulations of safety and health management policy of HMRTC enclosed and the same shall be read be in conjunction with Tender Document (uploaded separately).



1.11 The licensee has to comply with rules and regulations of Safety and Health Management policy of HMRTC. The same is enclosed separately.

1.12 In case of any grievances/ complaints regarding this tender, the bidders are advised to contact:

- 1) General Manager (Contract)  
HMRTC Limited,  
C-3, HSVP Complex, Sector-6,  
Panchkula-134109, Haryana India  
Phone: - 0172-2563003
  
- 2) Deputy Chief Vigilance Officer  
HMRTC Limited,  
C-3, HSVP Complex, Sector-6,  
Panchkula-134109, Haryana India  
Phone No: 0172-2563003

1.13 HMRTC secure right to cancel the LOA at a later stage if, it is found that the successful bidder has submitted false / misleading/ incorrect information to HMRTC at any stage of bidding